

## CHAPTER 1 — THE MISSOURI DRIVER LICENSE

### WHO MUST HAVE A MISSOURI DRIVER LICENSE

Anyone who operates a motor vehicle or motor-driven cycle on public roadways in Missouri is required to have a valid driver license. If you do not have a valid driver license, you may obtain one at any contract office.

You must have a Missouri driver license if:

- You live in Missouri, are 16 years of age or older, and plan to drive.
- You are a new resident of Missouri and want to drive, even if you have a driver license from another state.
- You are an out-of-state commercial driver who has moved to Missouri within the last 30 days. (Refer to the *Missouri Commercial Driver License Manual*.)

### WHEN TO CARRY YOUR LICENSE

You must carry your driver license or permit when you drive. If any law enforcement officer asks to see your driver license or permit, you must show it to him or her. It is against the law for you to let anyone else use your license or permit.

### YOU DO NOT NEED A MISSOURI DRIVER LICENSE IF:

- You are a member of the armed forces and you have a valid driver license from your home state.
- You are a full-time student and you have a valid driver license from your home state.
- You operate or temporarily operate or move any farm tractor or implement on a highway for agri-related purposes.

### NONDRIVER LICENSE/IDENTIFICATION CARD (Class ND)

You may obtain a photo nondriver license for identification purposes only. Your new nondriver license will expire on your date of birth in the sixth year after the date you apply. If you are 70 or over, your nondriver license will be nonexpiring.

### PARENT/GUARDIAN REQUEST TO DENY DRIVER LICENSE

The parent or guardian of a person who is under the age of 18 may request the Director of Revenue to deny that person a driver license. If the person already has a driver license, the request will cancel the license. When the request is received (DOR-4811), the Department of Revenue will place a denial on the person's driving record. The denial expires at the age of 18, or when the parent or guardian requests the driving status be cleared for licensing. DOR-4811 may be obtained on the Department of Revenue's web site, or from any contract office.

## **UNDER-21 DRIVER LICENSE**

If you are under 21 years of age, the Department of Revenue will issue you a license identifying you as a minor. When you become 21 years old, you may apply and pay for another driver license (without the minor indication) or wait until your under-21 driver license expires.

## **OUT-OF-STATE DRIVER LICENSE TRANSFER**

If you have a valid driver license issued by another state or a driver license which has been expired for less than 184 days, and you are applying for a Missouri driver license, you must surrender your out-of-state license to the clerk. Refer to Chapter 2 to determine which tests you will be required to pass before applying for a Missouri driver license.

## **COMMERCIAL DRIVER LICENSE (Class A, B, or C)**

Refer to the *Missouri Commercial Driver License (CDL) Manual* for information on Class A, B, or C licenses. You must be at least 18 years old to apply for a CDL, and at least 21 years old to obtain a hazardous materials endorsement. Under Missouri's Graduated Driver License Law, you must still meet the "under-21" requirements for a full license at the time you apply for a CDL at age 18. (Refer to the Graduated Driver License Law chart on the following page).

## **GRADUATED DRIVER LICENSE LAW (GDL)**

Missouri's Graduated Driver License Law requires young drivers to complete three steps in the driver licensing process.

1. At age 15, a person may apply for an instruction permit;
2. At age 16, a person may apply for an intermediate driver license; and
3. At age 18, a person may apply for a full driver license.

The GDL process is complete when a person has obtained a full driver license or reaches the age of 21. Refer to the chart on the following page for details about each stage of the Graduated Driver License Law.

***ALWAYS WEAR YOUR SEAT BELT!***

# MISSOURI'S GRADUATED DRIVER LICENSE LAW

## STEP ONE: Instruction Permit

**Eligible Age: 15**

**Cost: \$3.50**

**Valid for 12 Months**

### To Obtain:

- You must pass the vision, road sign, and written tests.
- A **qualified person** must accompany you to the contract office to sign a permission statement.

### Permit Notes:

- Under age 16, you may drive only when accompanied in the front seat by a **qualified person, grandparent, or qualified driving instructor.**

- At age 16 or older, you may drive when accompanied in the front seat by a person who is at least 21 years old and has a valid driver license.
- Seat belts must be worn by the driver and all passengers.
- Your test paper alone is not legal for driving. Be sure to carry your permit with you.
- You may renew your instruction permit.

### To Graduate to an Intermediate License:

- You must have an instruction permit for a minimum of 182 days (beginning the day after issuance).
- You may not have any alcohol-related convictions in the last 12 months and no traffic convictions in the last 6 months.
- You must have received 20\* hours of driving instruction with a **qualified person, grandparent, or qualified driving instructor.**

## STEP TWO: Intermediate License

**Eligible Age: 16 to 18**

**Cost: \$7.50**

**Valid for 2 Years**

### To Obtain:

- You must hold the instruction permit for at least 182 days (beginning the day after issuance).
- You may not have any alcohol-related convictions in the last 12 months and no traffic convictions in the last 6 months.
- A **qualified person or grandparent** must accompany you to the contract office to verify you have received 20\* hours of driving instruction.
- You must pass the vision, road sign, and written tests if previous results are more than one year old.
- You must pass the driving test.

### License Notes:

- Your test paper alone is not legal for driving. Be sure to carry your intermediate license with you.
- Seat belts must be worn by the driver and all passengers.
- Passenger restrictions outlined below may not be applicable to an intermediate license holder who is operating in agricultural work-related activities.

### Driving Restrictions:

- During the first 6 months, you may not operate a motor vehicle with more than one passenger who is under 19 years old and who is not a member of your **immediate family.**

- After the first 6 months, you may not operate a motor vehicle with more than three passengers who are under 19 years old and who are not members of your **immediate family.**
- You may not drive alone between 1:00 a.m. and 5:00 a.m. except to and from a school activity, job, or for an emergency, unless accompanied by a licensed driver 21 years old or older.

### To Graduate to an Under-21 Driver License:

- Your driving privilege cannot be suspended, revoked, or denied at the time of application.
- You may not have any alcohol-related offenses or traffic convictions within the last 12 months.

## STEP THREE: Under-21 Full Driver License

**Eligible Age: 18**

**Cost: \$10.00**

**Valid for 3 Years**

### To Obtain:

- You must satisfy the requirements for an Intermediate License, including having no alcohol-related or traffic convictions in the last 12 months.
- You must have a valid intermediate license. Your driving privilege cannot be suspended, revoked, or denied when you apply for a full license.
- You must pass the vision and road sign recognition tests. (You are not required to pass the written and driving tests if already completed.)

\*Effective January 1, 2007, state law requires **40** hours of behind-the-wheel driving instruction, including a minimum of ten hours of behind-the-wheel driving instruction that occurs during the nighttime hours falling between sunset and sunrise.

### **Definitions:**

**Immediate family** shall include

parents, grandparents, brothers, sisters, stepbrothers, stepsisters, and adopted or foster children residing in the driver's household. **Parent** shall include a foster parent, stepparent or adoptive parent. **Grandparent** shall include a foster grandparent, step-grandparent or adoptive grandparent.

**Qualified driving instructor** is defined as an instructor who has a

valid driver education endorsement on a teaching certificate issued by the Department of Elementary and Secondary Education, or a driver training instructor employed by a private driver education program.

**Qualified person** is a parent, legal guardian or certified trainer with a federal residential job training program.

## TYPES OF PERMITS

### INSTRUCTION PERMIT — Eligible 15 Years of Age

You may apply for an instruction permit when you turn 15 years old. A qualified person must come with you to the contract office, provide written permission, and agree to provide 20\* hours of behind-the-wheel instruction. You must pass the written, road sign, and vision tests of the driver examination. A qualified person is NOT required to be present for the written examination. You may only drive with individuals who possess a valid driver license and are a qualified person, grandparent, or qualified driving instructor. This individual must be seated in the seat next to you. If you are 16 years or older, the person occupying the seat beside you must be at least 21 years old and have a valid driver license. If your parent, grandparent, or legal guardian is physically disabled, he or she may designate a maximum of two persons to accompany you in the vehicle for the purpose of providing behind-the-wheel instruction. The designee must be at least 21 years old, must occupy the seat beside you, and must be a licensed operator for the type of motor vehicle being operated.

This permit may be renewed as many times as needed, without having to take additional written tests. This permit is good for up to 12 months and costs \$3.50.

Free "PERMIT DRIVER" window signs are available at all contract offices.

**\*Effective January 1, 2007**, state law requires **40** hours of behind-the-wheel driving instruction, **including a minimum of ten hours of behind-the-wheel driving instruction that occurs during the nighttime hours falling between sunset and sunrise.**

### MOTORCYCLE INSTRUCTION PERMIT — Eligible 15½ or 16 Years of Age

You may apply for a motorcycle instruction permit to operate a motorcycle or motortricycle.

- **15½ years of age (15 years and 182 days)**

The motorcycle instruction permit will only be issued if you have successfully completed an approved motorcycle rider training course. You must also pass the Class F and Class M written, vision, and road sign tests. A qualified person must accompany you to the contract office to sign a permission statement. The cost of the permit is \$6.25 and is valid for up to 6 months (\$2.75 of this fee applies to the motorcycle rider training course). A renewal motorcycle instruction permit costs \$3.50.

This permit allows daylight driving only, within a 50 mile radius of home, a motorcycle no larger than 250cc, and no passengers.

- **16 years of age or older**

If you are at least 16 years of age you may also apply for a motorcycle instruction permit, but you do not have to take the motorcycle rider training course. If you do not have a driver license, you must take the Class F and Class M written tests to receive a motorcycle instruction permit (Class F permit with an M endorsement). The cost of the permit is \$3.50 and is valid for up to 6 months.

This permit allows daylight driving only, with no passengers.

When you are ready, you may take the motorcycle skills test and pay the appropriate fee to be motorcycle qualified.

For more information about Missouri laws on motorcycles, please obtain a copy of the *Motorcycle Operator Manual* at a Missouri State Highway Patrol testing station or a contract office.

**SCHOOL BUS ENDORSEMENT** — A school bus endorsement is required for anyone transporting students from school to home, home to school, and to school-sponsored events. A school bus endorsement may be issued to drivers 21 years of age or older who hold a Class E (for-hire) license or a commercial license with a passenger endorsement.

A school bus endorsement can be suspended for 1 year if a person fails to pass any drug, alcohol, or chemical test administered in accordance with any federal or state law, rule, or regulation regarding the operation of a school bus.

**SCHOOL BUS INFORMATION** — Missouri law has special operating regulations for school buses. If you need more information on school buses, contact: Missouri Department of Elementary and Secondary Education, Division of Administrative and Financial Services — School Transportation, e-mail: [webreply@dmpt.dese.mo.gov](mailto:webreply@dmpt.dese.mo.gov); phone: (573) 751-0357; fax: (573) 526-6898.

## TYPES OF LICENSES

### **INTERMEDIATE LICENSE (GDL) — Eligible 16 to 18 Years of Age**

When you turn 16 years old, you may apply for an intermediate license. You must have driven with an instruction permit for a minimum of 6 months. A qualified person or grandparent must accompany you to the contract office to verify you have received 20\* hours of driving instruction.

**\*Effective January 1, 2007**, state law requires **40** hours of behind-the-wheel driving instruction, **including a minimum of ten hours of behind-the-wheel driving instruction that occurs during the nighttime hours falling between sunset and sunrise.**

When you apply for your intermediate license, you:

- Must pass the vision, road sign, and written tests if previous test results are over a year old, and pass a behind-the-wheel driving test;
- Cannot have any alcohol-related offenses in the last 12 months; and
- Cannot have any traffic convictions, such as speeding tickets, in the last 6 months.

After you obtain your intermediate license, you must do the following:

- You must wear your seat belt and make sure all passengers in your vehicle wear seat belts.

- You must not drive a vehicle between the hours of 1:00 a.m. and 5:00 a.m. unless you are driving to or from a school activity, job, or an emergency as defined by the Director of Revenue, or unless accompanied by a licensed driver who is at least 21 years old.

The intermediate license is good for up to 2 years and costs \$7.50. The intermediate license may be renewed.

If your intermediate license expires on a Saturday, Sunday, or legal holiday, you may continue driving for a period of five business days. This allows intermediate license holders to turn 18 years old, and thus meet the minimum age requirement for the issuance of an under-21 full driver license.

At age 18, or within 30 days immediately preceding your 18th birthday, you may apply for a full driver license. At the time you apply for your driver license, your intermediate license cannot be suspended, revoked, or denied and you cannot have any alcohol-related offenses or any traffic convictions in the last 12 months. You will need to pass the vision and road sign tests, but you do not need to pass the written and driving tests if already completed and your intermediate license has not been expired for more than 6 months (calculated as 184 days).

### **DRIVER LICENSE (Class F) — Eligible 18 Years of Age**

The Class F driver license is Missouri's basic driver license. You must have a Class F license to operate any motor vehicle other than one requiring the driver to have a Class A, B, C, or E license. The holder of a Class F license may not drive a motorcycle unless the license shows an M endorsement.

You must be 18 years old and have passed the Class F written, vision, road sign, and driving tests.

### **FOR-HIRE LICENSE (Class E) — Eligible 18 Years of Age**

You must have a Class E license if you receive pay for driving a motor vehicle transporting 14 or fewer passengers (such as a driver for a day care center), or if you will transport property for pay or as part of your job (such as a pizza or florist delivery driver). Anyone who regularly operates a motor vehicle for his or her employment, which belongs to another person and is designed to carry freight and merchandise, must also have a Class E license. The vehicle driven must be 26,000 pounds or less gross vehicle weight rating (GVWR) and not required to be placarded for hazardous materials.

You must be 18 years old and have passed the Class E written (includes Chapter 15 on Commercial Driver Licenses), vision, and road sign tests. If you already have a valid Missouri driver license, a driving test is not required. Under Missouri's Graduated Driver License Law, you must still meet the "under-21 requirements" for a full license at the time you apply for a for-hire license at age 18.

(Refer to the Graduated Driver License Law chart on page 10.)

## FEES FOR PERMITS/LICENSES

Fees and duration of license are based on the applicant's age at the time of the transaction. Application test fees are not included.

NEW / RENEWAL PERMIT			
TYPE	MINIMUM AGE	COST	VALID FOR...
Student Permit	15	\$1.00	Length of Approved Course
Instruction Permit	15	\$3.50	0–12 months
Motorcycle Permit	15 1/2 or 16	\$6.25 or \$3.50	0–6 months
Commercial Driver License (CDL) Permit	18	\$7.50	0–6 months
NEW / RENEWAL LICENSE			
Intermediate License	16	\$7.50	0–2 years
Full License (Class F)	18	\$10.00 or \$20.00	0–3 years* or 0–6 years*
Commercial Driver License	18	\$22.50 or \$45.00  \$10.00 Age 70 with school bus endorsement	0–3 years* or 0–6 years*  0–1 year
For-Hire License (Class E)	18	\$17.50 or \$35.00  \$7.50 Age 70 with school bus endorsement	0–3 years* or 0–6 years*  0–1 year
Motorcycle Only License	16	\$10.00 or \$20.00	0–3 years* or 0–6 years*
Nondriver License (ID card)	any age	\$11.00	0–6 years* or Non-Expiring*
*Based on the applicant's age or Lawful Presence at the time of the transaction.			



### **MOTORCYCLE LICENSE (Class M) — Eligible 16 Years of Age**

You must have a Class M license or permit, or a driver license with the M endorsement if you operate a motorcycle or motortricycle on public roadways. You must be 16 years old, and pass the Class F and Class M written, vision, road sign, and motorcycle skills test. To receive a motorcycle license from ages 16–18, you must have had an instruction permit for 6 months.

For more information about Missouri laws on motorcycles, please obtain a copy of the *Motorcycle Operator Manual* at a Missouri State Highway Patrol testing station or a contract office.

### **DRIVER LICENSE EXPIRATION**

If your license is expired, you must not drive. If you want to continue to drive, you must renew your license before it expires. If you do not renew your license within 6 months (or 184 days) after its expiration date, you will have to take the written and road tests.

***IF YOUR ADDRESS CHANGES, YOU  
MUST INFORM THE DEPARTMENT OF  
REVENUE SO THAT YOUR RENEWAL  
NOTICE CAN BE MAILED TO  
YOUR CURRENT ADDRESS!***



## **DUPLICATE DRIVER LICENSE TO REPLACE A LOST, STOLEN, OR DESTROYED DRIVER LICENSE**

If your driver license is lost, stolen, or destroyed, you must apply for a duplicate license. If your current license expires within the next 6 months, you may renew your license early rather than obtain a duplicate license.

## **DRIVER LICENSE RENEWAL**

To help you remember to renew your license, a reminder postcard will be mailed to you before your license expires.

When you renew your license, you must pay the license fee shown on the front of your renewal postcard. You can renew your license no earlier than 6 months before your license expires. You are also required to take a vision test and a highway sign recognition test when you renew. The highway sign recognition test will test your ability to understand highway signs that regulate, warn, or direct traffic.

**It is your responsibility to renew your driver license, even if you do not receive your reminder postcard. Failure to do so may result in having to retake the written/skills tests.**

## **DRIVER LICENSE RENEWAL/REPLACEMENT FOR MILITARY PERSONNEL AND/OR DEPENDENTS OUT OF STATE**

If your driver license expires or is misplaced or stolen while you are out of state, you may request a Mail-In License Application (DOR-4317), or download the form from our web site at: [www.dor.mo.gov](http://www.dor.mo.gov).

## **DRIVER LICENSE RENEWAL WHEN SUSPENDED OR REVOKED**

You may take the vision and road sign recognition tests and renew your driver license even while your driving privilege is suspended. However, the only time you may renew your license during a period of revocation is when your revocation resulted from a refusal to submit to a chemical test or from an abuse and lose or minor in possession court order.

**NOTE:** You will not receive your license until your action is over and your driving privilege is reinstated.

## **MEDICAL REFERRAL**

You may need a physician's statement when you renew or apply for a driver license if:

- You have had epileptic seizures, convulsions, or blackouts within the 6 months prior to your license application, or
- The driver examiner, licensing clerk, or other responsible person believes you may have some other medical condition that would make you an unsafe driver and completes the Driver Condition Report (DOR-4319).

***IT IS YOUR RESPONSIBILITY TO  
RENEW YOUR DRIVER LICENSE  
BEFORE IT EXPIRES!***

## **DRIVER LICENSE RESTRICTIONS**

If you have limited driving experience, or a medical condition that impairs your ability to drive safely, you may receive a restricted license permitting you to drive only under specific conditions. If you have a restricted license, it will have one or more of the restriction codes shown below. You may be required to take a driving test in order to have a restriction removed from your driver license. If you disobey the restriction(s), you can be charged with driving without a license and if you are convicted, the Department of Revenue will add points to your driving record. If you receive too many points (see Chapter 11, The Point System), the Department of Revenue may also suspend or revoke your license.

### **RESTRICTION CODES**

A	Corrective Lenses	M	Extension on Foot Device
B	Outside Rearview Mirror	N	Leg Brace(s)
C	Daylight Driving Only	O	Foot Operated Emergency Brake
D	Auto Trans/Power Steering	P	Accelerator on Steering Column
E	Seat Cushion	R	Back Cushion
F	Restricted to 45 MPH	S	School Bus
G	25 Mile Radius	T	Right Outside Mirror
H	Special Hand Devices	U	Uncoded Restriction*
I	Intermediate License	W	3-Wheel Motorcycle Only
J	Electrical Turn Signals	Y	Left Outside Mirror
K	Intrastate CDL Only	Z	More than 5 Restrictions
L	Non-airbrake CDL		

\*An uncoded restriction is any restriction not listed here. Any law enforcement officer, judge, or physician can ask the Department of Revenue to place restrictions on your license.

## **PROOF OF LAWFUL PRESENCE, PROOF OF IDENTITY AND PROOF OF RESIDENCY WHEN APPLYING FOR OR RENEWING A DRIVER LICENSE OR PERMIT**

Missouri law requires all applicants to show proof of lawful presence, proof of identity, and proof of residency before a driver license, nondriver license, or permit can be issued. All applicants must present and surrender their current driver license, nondriver license, or permit in addition to providing the information below. For more information, please visit our web site at **[www.dor.mo.gov](http://www.dor.mo.gov)**. Requirements are subject to change.

### **PROOF OF LAWFUL PRESENCE —**

**U.S. Citizen** — One of the following: U.S. Birth Certificate (certified with embossed or raised seal issued by state or local government), U.S. Passport (valid or expired) or Certificate of Citizenship/Naturalization/Birth Abroad.

**Non-U.S. Citizen** — Must present documentation indicating current status.

**Age 65 and Older Exemption** — If you are **renewing** a non-commercial permit/driver license or nondriver license and are age 65 or older you are exempt from the lawful presence requirement.

### **PROOF OF IDENTITY —**

**U.S. Citizen or Non-Citizen** — Provide social security number if one has been assigned or a letter from the Social Security Administration (SSA) regarding the status of the applicant's social security number if a social security number has not been assigned.

**Proof of Name Change** — Provide one of the following: U.S. Passport (valid or expired), Social Security Card/Medicare Card, Certified Marriage License, Certified Divorce Decree, Certified Court Order, Certified Adoption Papers, or Amended Birth Certificate.

### **PROOF OF RESIDENCE**

**U.S. Citizen or Non-U.S. Citizen** — Provide one of the following: most recent utility bill (phone, water, gas, electric, trash, or sewer, etc.), most recent voter registration card, most recent bank statement, most recent government check, most recent pay check, most recent property tax receipt, most recent housing rental contract of current residence, or mortgage documents of current residence.

### **PROOF OF SOCIAL SECURITY NUMBER**

If you have a social security number, you must include it on your driver license application. A driver contract office clerk may ask for proof of your social security number. Documents acceptable as proof of social security number (SSN) include the following:

- **Social Security Card** — A metal card *is not* acceptable.
- **Recent payroll stub containing the SSN.**
- **Military Identification Card containing the SSN.**
- **IRS/state tax forms** — A Form W-2 *is not* acceptable.
- **Financial statement, on company form/letterhead, containing the SSN.**

**If you do not have a social security number**, you must sign an affidavit stating that you do not have a social security number. If a social security number has not been assigned, the applicant must present a letter from the Social Security Administration (SSA) regarding the status of the applicant's social security number. Your application and supporting documents will be sent to the central office for verification. Your permit/license will be issued if approved.

### **ORGAN DONATION AND ATTORNEY IN FACT**

On the back of the license, space is provided to allow you to designate any organs you wish to donate at the time of your death. If you wish to donate,

write the organ(s) you wish to donate, and sign and date in front of two witnesses. Your family will still be asked to give his or her permission for the organ donation. Therefore, it is important to discuss your organ donation decision(s) with your family. There is also a place on the form to indicate your Attorney in Fact for health care decisions, including organ donation. Your Attorney in Fact is someone to whom you give permission to act on your behalf.

If you include your blood type and any allergic reactions to medicines on the back of your license, this information could help medical personnel if you are in an accident.

## **ORGAN DONOR PROGRAM FUND**

When you apply for or renew your driver license, nondriver license, or instruction permit, the clerk will ask you if you would like to donate \$1 to the state organ donor program fund and whether you are interested in making an organ donation. If you indicate that you are interested in making an organ donation, your name will be included in a state registry of organ donors. Whether you donate to the fund or decide to make an organ donation is entirely up to you. If you do not want to donate your organs, do not fill out the donor information. Call (888) 497-4564 for more information.

## **BLIND AWARENESS FUND**

State law requires the clerk to ask you if you would like to donate \$1 to the state blind awareness fund when you apply for a Missouri driver license.

## **“J88” NOTATION FOR DEAF OR HARD OF HEARING APPLICANTS**

When you apply for or renew your driver license, nondriver license, or instruction permit you may ask that a “J88” notation be placed on your driver license, nondriver license, or instruction permit.

In the event of an emergency, this notation will allow law enforcement or emergency and medical personnel to readily determine if you are deaf or hard of hearing. This will assist in ensuring effective communications with someone who is injured and nonresponsive.

In order to obtain the “J88” notation, you must request the notation when applying for a license or instruction permit. You must have one of the following documents if you wish to have the “J88” notation placed on your document:

- A medical statement from a licensed medical professional, which verifies your level of hearing loss.
- A certified affidavit — The affidavit form (DOR-4942) can be obtained from any contract office.
- A statement from an approved or authorized agency listed below, which verifies your level of hearing loss.

Agencies or programs authorized to provide documentation that a license or instruction permit applicant is deaf or hearing impaired shall include but not be limited to the following:

- The Missouri Commission for the Deaf
- Social Security Administration
- A vocational rehabilitation program
- A federal, state, or county department of health
- An Independent Living Center

The Director of Revenue shall have authorization to review and determine acceptability of any documentation from an agency or program not listed.

## **CONCEALED CARRY WEAPON (CCW) ENDORSEMENT**

If you are at least 23 years of age and apply for or renew a driver license, nondriver license, or instruction permit, you may request a CCW endorsement be placed on your driver license, nondriver license, or instruction permit.

In order to obtain the CCW endorsement, you must request the endorsement when applying for a driver license, nondriver license, or instruction permit. You must have a Missouri Concealed Carry Certificate of Qualification from the Sheriff or Sheriff's designee in your Missouri county of residence.

If your driver license, nondriver license, or instruction permit containing a CCW endorsement is lost, stolen, or destroyed, you must apply for a duplicate and provide a **new** Missouri Concealed Carry Certificate of Qualification from the Sheriff or Sheriff's designee in your Missouri county of residence.

## **SELECTIVE SERVICE REGISTRATION**

Male applicants, ages 18 to 26, may register with the Selective Service at the time of their permit/driver/nondriver license application.

## **VOTER REGISTRATION**

When you apply for or renew your driver license, nondriver license, or instruction permit, the clerk will ask you if you are registered to vote. If you indicate that you are registered to vote, your transaction will be completed. If you are not registered, and are interested in becoming registered, you may complete an application and it will be forwarded to your local election authority.

## **DRIVER'S PRIVACY PROTECTION ACT (DPPA)**

Missouri implemented an amendment to the Federal Driver's Privacy Protection Act requiring all states to close the personal information contained on all motor vehicle and driver/nondriver license records. A

person or entity may only access the personal information if they are exempt under these same guidelines (Request for Security Access Code, DOR-4678) or have obtained express consent from the record holder (Request from Record Holder, DOR-4681).

## **KEEPING YOUR DRIVER LICENSE**

In order to keep your driver license, you must drive safely at all times. You can lose your license for:

- Driving under the influence of alcohol or drugs (see Chapter 10).
- Refusing to let a police officer test you for alcohol or drugs.
- Leaving the scene of an accident.
- Failing to file an accident report (see Chapter 9).
- Giving false information when you apply for a driver license.
- Failing to settle a court judgment made against you for damages resulting from a motor vehicle accident.
- Failing to keep insurance (financial responsibility) (see Chapter 9).
- Changing the information on your license or using someone else's license when you attempt to buy alcohol.
- Failing to appear for an exam when requested by the Driver License Bureau.
- Using a motor vehicle to commit a felony or causing the death of someone in a motor vehicle accident.
- Having too many points on your driving record (see Chapter 11).
- Letting someone else use your driver license.
- Failing to appear or pay traffic tickets in Missouri and other states.
- Failing to pay child support.
- Failing to use an ignition interlock device when ordered by a court.
- Stealing fuel from a gas station.

***DRIVING IS A PRIVILEGE,  
NOT A RIGHT —  
SO DRIVE RESPONSIBLY!***



## A CHECKLIST FOR YOU

You must have the following documents with you when you apply for a Missouri driver license, instruction permit, or nondriver license. Take all the documents with you to a contract office when you apply for your license or permit.

### NEW MISSOURI RESIDENT TRANSFERRING AN OUT-OF-STATE DRIVER LICENSE (valid or expired no more than 184 days)

- ☐ Out-of-State driver license (valid or expired no more than 184 days)
- ☐ Proof of lawful presence, proof of identity, and proof of residence\*

**NOTE:** If you are upgrading your driver license, take the above documents with you to a Missouri State Highway Patrol (MSHP) examination location when you take the written, vision, and road sign tests and/or driving test.

### FIRST-TIME APPLICANT

- ☐ Proof of lawful presence, proof of identity, and proof of residence\*
- ☐ Driver Examination Record (DOR-100) indicating successful completion of tests (not required for nondriver license)

### RENEWAL LICENSE

- ☐ All drivers renewing will have to show proof of lawful presence, identity, and residence.

**Exemption:** If you are renewing a non-commercial permit/driver license or nondriver license and are age 65 or older you are exempt from the lawful presence requirement.

\*Please refer to the list of acceptable documents in this chapter.

**Note:** Additional proof of identity and proof of SSN may be required if the documentation submitted is questionable, or if the contract office clerk or MSHP examiner has reason to question the validity or authenticity of the documents, or needs further verification.